


QUALITY POLICY

Forest Environmental Limited (FEL) Unit 10 – 13 Urban Hive, Theydon Road, Upper Clapton, London, E5 9BQ



Policy Owner:	Glenn Tutty	Signed:		Last Reviewed:	January 2017
Position:	HSQE Director	Date:	27 th January 2017	Review Frequency:	12 months
				Next Review:	January 2018

Introduction

The Forest Environmental Limited (FEL) Quality Policy applies to all operations both at the regional offices and on transient work sites.

The FEL Board of Directors is committed to the furtherance of the objectives and principles of the Quality Policy. By signing this Quality Policy, the HSQE Director gives the Board's approval to the Quality Management System described in the Integrated Management System Manual and in supporting Company Processes.

This Quality Policy is evaluated as part of the overall review of the Quality Management System to ensure its stated objectives are met.

Quality Objectives and Principles

The objectives and principles of the Quality Policy are:

- To establish and maintain a Quality Management System which satisfies the requirements of ISO 9001:2015, and any other Client specific quality requirements.
- To consistently provide services in a manner that meets and even exceeds our customers specified and anticipated needs and expectations.
- To implement appropriate actions to address any risks and opportunities associated with internal/external issues, and to meet the needs and expectations of interested parties.
- To ensure all FEL personnel are fully competent to carry out their assigned task.
- To strive to continually improve our services provided to Clients, through the use of this Quality Policy, quality objectives, performance evaluation including audit results, corrective actions and at Management Review.
- To establish annual quality objectives at strategic and operational levels within the Company, that will be measured and reported upon at the management review meeting.
- To maintain documented information as objective evidence to demonstrate compliance with the Quality Management System.
- To control and continually monitor all projects undertaken.
- To comply as a minimum with industry best practice and all applicable statutory and regulatory requirements.
- To update operations in response to advances in technology, developments in industry best practice and new understandings in health and safety and environmental science.
- To review the Quality Management System at planned intervals to ensure it is effective and achieving the stated quality policy.

Responsibility

The FEL Board of Directors, represented by the HSQE Director, have the overall responsibility for the Quality Policy and Quality Management System including formulation, development, implementation and encouraging commitment by personnel at all levels of the Company.

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The Management Representatives nominated in the Integrated Management System Manual are responsible for the co-ordination, implementation and monitoring of the policy throughout the organisation.

All employees, contractors and visitors are responsible for policy implementation by cooperating, participating and contributing to its success through their actions and suggestions.

Communication

This Quality Policy is communicated to all employees, contractors and visitors. A copy is displayed on employee notice boards at all offices, held in the Site Data Pack on transient work sites and published on the internal SharePoint Forest Environmental Limited Team Site. All employees are encouraged to read it and communicate any queries to a Director.

Copies are made available to interested parties on request and a copy is published on the company website.